

Date: June 16,2020

Notice

This is to notify that the Adamas World School management has set up a three members Fast Track Response Cell to attend all queries related to the following issues:

- a) Payment of Session fees and Bimonthly fees
- b) Refund/adjustment of incremental tuition fees for the calendar year 2020
- c) Concession by way of refund of 25% of transportation charges till the school reopens
- d) Procedure for seeking financial assistance from Samit Ray Foundation for financially distressed students in the form of scholarship or concession
- e) Query related to late fine payment and old late fines
- f) Appeal for any other concessions

The three members' team shall consist of:

Names	Contact No.	Email
Mr. S Bhattacharjee	9073905719	awsresponsecell@aws.adamas.co.in
Ms. R. Ghosh	8479917973	awsresponsecell@aws.adamas.co.in
Ms. S. Majumdar	8479918043	awsresponsecell@aws.adamas.co.in

Step 1 - For any query send email

Step 2 - Reminder within 48 hours by SMS/WhatsApp

Step 3 - Call within next 24 hours if query left unattended by SMS/WhatsApp

The Fast Track Response Cell is available 24x7. However, for calling we would prefer 8 a.m. to 8 p.m..(except Sunday)